



TOWN OF VERNON

Office of the Mayor

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Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

DRAFT MINUTES

RISK MANAGEMENT ADVISORY COMMITTEE MEETING

DECEMBER 10, 2019

6:00 PM

14 PARK PLACE
TOWN HALL, ADMINISTRATION
VERNON, CT

RECEIVED
VERNON TOWN CLERK
19 DEC 16 AM 9:22

The meeting of the Risk Management Advisory Committee was called to order by Chairman John Morissette at 6:02 PM. Members present were Larry Rodriguez, Fred Padget, John Morissette, Bill Gilson and Donald Schubert. Also in attendance were Dawn Maselek, Assistant Town Administrator and Rob Grasis, Director WPCA. Absent was Paul Jonas. Thomasina Russell has retired from the Board of Education. Her replacement was noted as Linda Gessay by Larry Rodriguez.

No public comment was received.

Election of the 2020 Chairman took place. Fred Padget recommended John Morrisette remain as Chairman for 2020, seconded by Bill Gilson. All in favor.

Review of the Town's Risk Management, Workers' Compensation and LAP Renewals was provided by Assistant Town Administrator, Dawn Maselek. Overall the Town is in a good place going into the next fiscal year with cost savings recognized as a direct result of risk management programs in place and continued input by the Advisory Committee.

Discussion took place to confirm the Advisory Committee wanted to continue with quarterly meetings as the Charter states monthly. Motion was made by Larry Rodriguez to keep the meetings quarterly, with special meetings as needed. Motion was seconded by Fred Padget. All in favor.

Recommended meeting dates for 2020 with all meetings at **6:00 PM**:

March 10, 2020

June 9, 2020

September 8, 2020

December 8, 2020

Motion to accept the dates as recommended by Larry Rodriguez, 2nd by Bill Gilson. All in favor.

Motion to approve the minutes with changes for the December 10, 2019 by Larry Rodriguez, seconded by Bill Gilson. All in favor.

Donald Schubert introduced himself to the Advisory Committee and provided a brief background.

John Morrisette opened discussion on 2020 objectives for the Advisory Committee. John Morrisette would like to continue with risk management tracking and set a matrix for top ten items to focus on for the Town. Donald Schubert recommended seeing what other municipalities are using in the area.

It was recommended to reach out to H.D. Segur and have them be present at the next meeting to discuss if there is an overall top ten focus for municipalities from the insurance sector.

Motion to adjourn was offered by Bill Gilson and seconded by Fred Padget at 6:40PM. The motion carried unanimously.

Respectfully submitted,

Dawn R. Maselek
Assistant Town Administrator